**POLICY FOR THE INSTALLATION OF COMMEMORATIVE PLAQUES, BENCHES, ROCKS, & TREES ON NANTUCKET LAND BANK PROPERTIES**

**UPDATED: July 23, 2024**

1. ***Purpose***

This policy is implemented to ensure a thoughtful, consistent, and appropriate process for the consideration of requests for donated commemorative plaques, benches, rocks, and trees on Land Bank properties.

1. ***Policy***

The design, language and location of the commemorative plaque, whether it is proposed on a bench, rock, tree, or otherwise, must be reviewed by Land Bank staff for aesthetic and environmental consideration and approved by the Commission. Requests will be reviewed on a case-by-case basis according to one or more of the criteria below being met:

* Demonstrable connection to property
* Established ties to property
* Exceptional community service
* Dedication to conservation on Nantucket
* Significant service / historical connection to Land Bank

1. ***Process***

Applications may be submitted to the Nantucket Land Bank office at 22 Broad Street or *via* email to [assistant@nantucketlandbank.org](mailto:assistant@nantucketlandbank.org). Anything outside of the parameters of this policy may be approved at the sole discretion of the Commission.

1. ***Costs***

The design, fabrication, and installation costs for the plaque, bench, rock, tree will be the responsibility of the applicant. Bench plaques must be ordered at the same time as the bench and embedded within the bench at the time of fabrication. Upon approval of the request, the Land Bank will place the order at the expense of the applicant.

1. ***Violations***

Any commemorative plaque, bench, rock, or tree installed on Land Bank property without prior approval by the Land Bank will be removed at the expense of the party who made the installation.

1. *Disclaimer*

All memorial items approved under this policy are subject to ongoing review by the property management department of the Land Bank as they strive to keep properties in good condition. As a result, removal, relocation, and/or replacement may be necessary, and there is no guarantee that the memorial item will be maintained in perpetuity. Therefore, it is the responsibility of the applicant to monitor the condition of the donation and in the event, replacement is deemed necessary due to aesthetics, safety, and/or structural concerns, a subsequent application must be made for Commission approval.

**APPLICATION FOR THE INSTALLATION OF COMMEMORATIVE PLAQUES, BENCHES, ROCKS, & TREES ON NANTUCKET LAND BANK PROPERTIES**

**APPLICANT NAME:**

**MAILING ADDRESS:**

**NANTUCKET ADDRESS:**

**TELEPHONE: (\_\_\_)-\_\_\_-\_\_\_\_** *cell* **(\_\_\_)-\_\_\_-\_\_\_\_** *home* **(\_\_\_)-\_\_\_-\_\_\_\_** *work*

**E-MAIL:**

**Name of Person(s) on Plaque:**

**Please describe the connection of the person(s) to the preferred location:**

**Please check type of plaque[[1]](#footnote-1) *etc…* :**

⭘ Plaque on existing bench ⭘ New bench with plaque ⭘ Engraved rock

⭘ Plaque on existing tree ⭘ Plaque on new tree

⭘ OTHER:

**Wording on plaque:**

**Approved/Denied: Date:**

Executive Director

**Comments:**

1. *Land Bank Staff will advise as to type of plaque, bench, rock, and tree to ensure compatibility with the environment of the appropriate location.* [↑](#footnote-ref-1)